

Action for Children



Technical Assistance Coach– Child and Adult Care Food Program

Who We Are

Action for Children is the local child care resource and referral agency in Central Ohio. Our mission is to transform the lives of children by supporting, empowering, and advocating for the adults who make the biggest impact on children’s lives—their parents, caregivers, and teachers.

What You’ll Do

Drawing on your knowledge of early childhood care and education, you will provide education and technical assistance to family child care providers participating in the Child and Adult Care Food Program (CACFP). Coaches provide ongoing in-home monitoring and yearly nutritional trainings. Coaches also provide linkage to professional development opportunities, along with coaching and technical assistance to support their efforts to achieve and maintain quality standards.

This is a full-time position, requiring travel within Central Ohio and occasional evening/weekend hours. CACFP participants with Action for Children’s CACFP program are located within 12 Ohio Counties. This position is currently responsible for participants in Franklin, Delaware, Morrow, Marion, Crawford, Richland, Allen and Licking counties but travel may be required to Union, Madison, Pickaway, and Fairfield counties. This is a hybrid position, with occasional in office work and regular travel to Family Child Care home programs in the counties above.

Successful candidates will have

- AA/AS in Nutrition, Early Childhood Education, Human Development & Family Studies, Human Ecology, Public Health or related field
- Experience working with adult learners in a coaching or training capacity
- Experience in the Early Childhood Care & Education field
- Ability to work productively and positively with people from various backgrounds and cultures
- Familiarity with or knowledge of the Child and Adult Care Food Program, USDA Nutrition Programs, or child nutrition
- Skill and confidence with caseload management
- Excellent attention to detail
- Proficiency with technology and experience with Microsoft Office Suite and database software
- Understanding of how race, gender, and class intersect to shape conditions for early childhood educators, child care programs, and the children and families they serve
- A desire to contribute to a workplace and profession which values collaboration, diversity, growth, and respect for all people

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Desired but not Required

- BA/BS in Nutrition, Early Childhood Education, Human Development & Family Studies, Human Ecology, Public Health or related field; Direct work experience with Family Child Care
- Knowledge of/experience with commonly accepted business practices, professional development, Step Up to Quality, and/or pre-licensing within the child care profession
- Ability to speak Spanish, Arabic, Somali, or other non-English language; signing bonus available for fluent speakers
- Knowledge of community resources and supports for families and childcare providers

Why You'll Love To Work at Action for Children

- We offer Medical, Dental, and Vision coverage after 30 days of employment
- We promote a balanced work-life company culture. We offer a generous PTO plan including vacation, sick, and personal time. This includes 9 paid holidays and 4 floating holidays.
- We embrace parenthood with 12 weeks of paid parental leave
- We help you plan for your future by offering a 403(B) with an employer match

How To Apply

Interested individuals should apply online at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=5357104d-8378-47c4-8fd9-d75e10e312c8&cclid=19000101_000001&lang=en_US

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Please note, the selected candidate will be required to submit to our background and reference checking process.

Action for Children is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status

****Action for Children has adopted a mandatory COVID-19 vaccination policy for all current and future employees focused on safeguarding the health and safety of our employees and their families; our customers and visitors; and our community. Action for Children is an equal opportunity employer and does allow for accommodations based on medical exemptions and/or sincerely held religious beliefs. ****